

Please complete this form by January 25, 2019 and return to:

**Mega Expo (Shanghai) Co., Ltd.**

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Contact: Mr. Crown Lv / Mr. Lucas Lu / Mr. Zezhen Lee / Mr. Zhe Wang

**\*Please submit this form along with the documents listed below**

1. Final Booth Drawings indicating height & width measurements and location of the main power supply
2. The copy of the contractor's business license, which has been registered at least three years and electrician certificate, which is valid and should be the same as the electrician operating on the show site
3. [The Safety Commitment of Erection Contractor](#) and [Safety construction Guideline](#), which bear the signature of the head of the respective company and its company seal
4. Audit Report issued by HAH (necessary for two-story booths or roof space reach or above 50% of the booth area)
5. [Certificate of all EAC's security insurance](#) for the show

**\* Important Note: The maximum height for N1-N5, E7 Raw Space stand structure is 4.4 meters, and for T1-T2 Raw Space stand structure is 4 meters.**

Dear Organizer:

We propose to use the EAC named below in connection with our exhibit at FPD China 2019. We understand and agree that our EAC will abide by all show rules and regulations including those outlined in the Exhibitor Appointed Contractor (EAC) rules and regulations. We or our EAC will submit this form along with above documents.

**\* The EAC will take full responsibility for all accidents, in violation of the Safety Construction Guideline during the move-in or move-out period. The organizer will not take any responsibility.**

<b>Contractor Company Name</b>	<b>(EAC must be registered in Mainland China)</b>		
<b>Person in charge</b>		<b>On-Site Mobile Phone</b>	
<b>Address</b>		<b>Phone</b>	
<b>Fax</b>		<b>E-mail</b>	
<b>Exhibiting Company Name</b>			
<b>Booth Number</b>		<b>Booth Size</b>	
<b>Safety Construction Manager</b>		<b>On-Site Mobile Phone</b>	

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_