

Section 4 Freight Handling

4 Official Freight Forwarder

SEMI has appointed **APT Showfreight Shanghai Co., Ltd.** as the sole official freight forwarders for FPD China 2019, while **TWI Group Inc.** is appointed as the official freight forwarder in USA. Copies of their Shipping Manuals are included in this section of the manual.

4.1 On-site Freight Handling

APT Showfreight Shanghai Co., Ltd. has been appointed as the sole on-site handling agent for the event. While Exhibitors may use any forwarder of their choice to transport exhibition materials to the loading area, **APT Showfreight Shanghai Co., Ltd. is the ONLY freight handlers allowed to transport materials from the loading area to the show floor.**

4.2 Hall Specifications

Following are important details regarding hall specifications of SNIEC. It is important that exhibitors note the following weight limits and dimensions and plan their intended shipments accordingly:

- 1) **The floor: solid concrete; indoor loading capacity is 3,000 kgs / square meter for N1-N5, E7, and indoor loading capacity is 800 kgs / square meter for T1-T2**
- 2) **The access of N1-N5, E7 exhibits/freight door is 4.9m (w) x 4.4m (h)**
- 3) **The maximum height for N1-N5, E7 Raw Space stand structure is 4.4 meters, and for T1-T2 Raw Space stand structure is 4 meters**

4.3 Shipping Instruction and Deadline Time Schedule

The shipping instruction below should be used for sending your exhibits to Shanghai directly either by air or sea freight. Shipments will be accepted for moving into the hall after 10:00 on **Monday, March 18, 2019**. It is recommended that your shipment be consigned through **APT Showfreight Shanghai Co., Ltd.** as they are authorized to make the customs clearance for your exhibits under temporary import exhibition cargo.

If you use other channels to send the cargo to Shanghai, **please note that your freight forwarder must clear your exhibit material through customs before arriving at SNIEC.**

DEADLINE TIME SCHEDULE:

LOE (list of exhibits) Deadline to APT	1 FEB 2019
Exhibits by Sea Freight Arrival at Shanghai Port	1 - 3 MAR 2019
Exhibits by Air Freight Arrival at Shanghai PVG Int'l Airport	4 - 6 MAR 2019

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Shipping Instruction for sending your exhibits to Shanghai directly:

SEA Freight Consignment to Shanghai Port	AIR Freight Consignment to Shanghai PVG Int'l Airport
Shipper on B/L:	Shipper on both Master AWB & House AWB:
Shipper's company name Shipper's address, Two-letter ISO Country code CT: (Phone number) CP: (shipper contact person) T: Enterprise code type+XXX (enterprise register code in shipper's country)	Shipper's company name Shipper's address, Two-letter ISO Country code CT: (Phone number) CP: (shipper contact person) T: Enterprise code type+XXX (enterprise register code in shipper's country)
Consignee on B/L (for temporary import):	Consignee on both Master AWB & House AWB (for temporary import):
APT Showfreight Shanghai Co., Ltd. Room 2005, Modern Plaza Tower I 369 Xian Xia Road, Shanghai 200336 CN CT: 0086 21 6124 0090 Fax: 0086 21 6124 0091 CP: Janson Zhu T: USCI+91310116674641664W	Sky International Logistics Co., Ltd. (FFE) 506 Warehouse, No.180 Airport Highway, Pudong International Airport, Shanghai 201202 CN CT: 0086 21 5683 3173 CP: Lily Chen T: USCI+91330201772308339Q
Notify Party on B/L (for temporary import):	Notify Party on both Master AWB & House AWB (for temporary import):
Same as consignee (Remark: If shipment under ATA Carnet, please also show: ATA Carnet No.: XXX)	APT Showfreight Shanghai Co., Ltd. CT: 0086 21 6124 0090 / Fax: 0086 21 6124 0091 CP: Janson Zhu T: USCI+91310116674641664W (Remark: If shipment under ATA Carnet, please also show: ATA Carnet No.: XXX)
Description of Goods on B/L:	Nature of Goods on Master AWB:
XXX (Remark: DO NOT show simple description as 'exhibition goods', please show the main highest value item inside shipment, for example: Wire Bonder)	Consolidation as per cargo manifest XXX (Remark: DO NOT show simple description as 'exhibition goods', please show the main highest value item inside shipment, for example: Wire Bonder)
	Nature of Goods on House AWB:
	XXX (Remark: DO NOT show simple description as 'exhibition goods', please show the main highest value item inside shipment, for example: Wire Bonder)

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4.4 Official Freight Forwarders Shipping Manual

SEMI has appointed **APT Showfreight Shanghai Co., Ltd.** as the sole official freight forwarders for FPD China 2019, while **TWI Group Inc.** is appointed as the official freight forwarder in USA. Copies of their condensed Shipping Manuals are included in this section of the manual.

The condensed official main tariff is enclosed for all exhibitors' easy reference. Exhibitors can choose to use the freight forwarding services of **APT, or TWI** and contact them directly for detailed shipping instructions and full version shipping manual.

All exhibits forwarding charges collected by **APT Showfreight Shanghai Co., Ltd.** will be based on this shipping manual & tariff and further quotation if any. APT will only collect charges by exhibitor T/T bank remittance or on-site payment at appointed APT on-site office with APT receipt. **APT won't charge any tip, please DO NOT** give any cash to the forklift drivers or workers.

APT Showfreight Shanghai Co., Ltd. will assign number for all working vests wearing by every forklift drivers and workers who handle site handling. If exhibitors found any problem such as asking for tips etc. during on-site handling, please record the number on working vest and let APT Showfreight know as soon as possible by contacting APT staff who responsible for your booth or coming to APT site offices immediately. APT Showfreight will track by the number for the responsible worker and try best to provide solution to be approved by show organizer and exhibitors at show site as soon as possible.

4.4.1 Contact Details

APT	TWI
For All Exhibitors:	For U.S. Exhibitors:
APT Showfreight Shanghai Co Ltd. Room 2005, Modern Plaza Tower I 369 Xian Xia Road, Shanghai 200336 China Tel: +86.21.6124.0090 Ext. 307 Fax: +86.21.6124.0091 Email: janson.zhu@aptshowfreight.com Contact: Mr. Janson Zhu	TWI Global Logistics 4480 South Pecos Road Las Vegas, NV 89121, USA Office : +1.702.706.0405 Fax : +1.702.691.9045 Email : sales@twigroup.com Contact: Chris Drum
For Domestic Exhibitors:	
APT Showfreight Shanghai Co Ltd. Tel: +86.21.6124.0090 Ext. 317 Fax: +86.21.6124.0091 Email: michael.chen@aptshowfreight.com Contact: Mr. Michael Chen	

4.4.2 Official Tariff

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1) Sea Freight

Inward or outward handling tariff (for individual exhibits not exceeding 3,000kg gross weight and L3.0m x W2.2m x H2.2m dimension)

From free arrival at the Port in Shanghai to your booth OR vice versa. Services include:

- Customs clearance and handling at port (*Current and actual cost levied at port, terminal and Container Freight Stations (CFS), all third parties' charges incurred including D/O change fee will be charged at cost + 10% handling.)
- Transport from port to exhibition booth or vice versa
- Customs examination for both inward & outward shipment (inspection fee will be billed at cost + 10% handling)
- Handling of empty cases
- Un-packing / Re-packing
- Positioning (excluding assembling and stand building)

Consignment Service Charge		USD52.00 per consignment / exhibitor
Basic handling rate		USD66.00 per cbm or 1,000 kg, whichever is greater
Minimum charge	LCL	USD66.00 per consignment (HBL) per exhibitor
Minimum charge for FCL	FCL 20'	USD1,518.00 per 20' GP container
	FCL 40'	USD3,036.00 per 40' GP container
	FCL 45'	USD3,300.00 per 45' GP container
*Terminal Handling Charges	LCL	USD33.00 per cbm or 1,000 kg, whichever is greater (Min. 3cbm per consignment per exhibitor)
	FCL 20'	USD202.00 per 20' GP container
	FCL 40'	USD302.00 per 40' GP container
Container Haulage	FCL 20'	USD295.00 per 20' GP container
	FCL 40'	USD442.00 per 40' GP container

2) Air Freight

Inward or outward handling tariff (for individual exhibits not exceeding 3,000kg gross weight and L3.0m x W2.2m x H2.2m dimension)

From arrival at the Airport in Shanghai to your booth OR vice versa. Services include:

- Customs clearance and handling at airport (*Current and actual cost levied at Airport, all third parties' charges not listed above will be charged at cost + 10% handling.)
- Transport from airport to exhibition booth or vice versa
- Customs examination for both inward & outward shipment (inspection fee will be billed at cost + 10% handling)
- Handling of empty cases
- Un-packing / Re-packing
- Positioning (excluding assembling and stand building)

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Consignment Service Charge	USD52.00 per consignment / exhibitor
Basic handling rate	USD0.88 per kg based on actual or volumetric weight, whichever is greater
Minimum Charges	USD88.00 per consignment (HAWB) per exhibitor
* Terminal Handling charges	USD0.40 per kg per consignment (HAWB) per exhibitor (Min. 100 kgs)

3) EDI Customs Data Entry Services

The List of Exhibits used for customs clearance must be completed with both English and Chinese version. If translation to the Chinese language is required, our fee for translation services is:

EDI Data Entry fee	USD5.00 per page Min USD57.00 /consignment/exhibitor
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4) Quarantine Charges

Quarantine charges, if any, shall be additional at:

Air/Break bulk	USD8.00 per package, min. USD73.00 per consignment per exhibitor
Per 20' container	USD87.00 per 20' container
Per 40' container	USD114.00 per 40' container
Per 45' container	As per outlay

Other charges such as fumigation/ sanitary treatment will be billed as per outlay + 10% handling.

All battery, powder, toner or ink cartridge, liquid and gel are controlled dangerous items by airline. Please note the exhibitors should take full responsibility to remove above controlled items before re-packing. Otherwise, the whole cargo will be detained by port security with extra surcharges.

5) Temporary Import Fee / ATA Carnet Handling Fee

If shipment is coming without ATA Carnet, customs bond handling fee will be applicable at 1.0% of CIF value for one month, min. USD120.00 / month / consignment / exhibitor.

If ATA Carnet is used for temporary import, an ATA Carnet administration fee is applicable to the exhibitor at **USD89.00** per Carnet per entry or exit. For all return ATA shipments by air, the customs will do mandatory inspection and additional fee should be billed as per outlay + 10%, min. USD160.00/ATA/consignment.

6) Storage in Shanghai After Arrival or After Show Close

A bond storage fee will be applicable after 3 days free storage upon arrival till first move-in day and after 3 days free storage at show close till re-export departure as follows:

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By LCL	USD2.00 per cbm per day, min. USD15.00
By FCL	USD15.00 per TEU per day, min. USD15.00
By Air	USD0.10 per kg per day, min. USD15.00

7) Hall Management Fee For All Shipments

The exhibition venue charges hall management fee for all shipments and APT Showfreight is required to collect the hall management fee and pay on behalf of exhibitors at **USD10.00** per cbm or 1,000 kg, whichever is the greater, min. **USD10.00** per consignment per exhibitor

8) On-site Handling Services

On-site handling services include delivery of exhibits from arrival fairground to your booth or vice versa, unpacking, repacking, positioning and/or handling of empty cases during the show period.

Handling Rate	USD37.00 per cbm or 1,000 kg, whichever is greater
Minimum Charge	USD37.00 per consignment per exhibitor

Please contact us for a separate quotation if any of your exhibits exceed a weight of 3,000 kg or a dimension of 3.0m (L) x 2.2m (W) x 2.2m (H).

*On-site handling charge is subject to 6% VAT.

9) Magnetism Inspection For Air Return (If Any)

As the airlines implement strict security rules and will ask for magnetic detection & protection for many sensitive items by air transportation including electric equipment, computer, speaker and etc., we will bill magnetism inspection fee if the detection and protection is incurred at **USD2.00** per kg based on chargeable weight, min. USD200.00 per consignment.

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10) Vacuum Packing Service (If Required)

APT can provide vacuum packing service to protect machines. If vacuum packing required, please book in advance with APT by two days before show close. Vacuum packing fee will be billed as following:

Vacuum packing with APT's foil	USD100.00 per cbm, min. USD300.00 per exhibitor per order
Vacuum packing without APT's foil	USD50.00 per cbm, min. USD150.00 per exhibitor per order

11) Cancellation of Temporary Import for Given-Aways (If Any)

Cancellation of temporary import fee for all given-away or consumed items on which tax/duty are levied after show. Individual duty receipts is not available, full commodity assessment will take place against only one official duty receipt for the entire show. Customs formalities fee: **USD130.00**/consignment/exhibitor, Customs duty & tax: at cost (normally 30% CIF value) + 10% APT handling fee.

12) Early / Late Arrivals

An early arrival surcharge will be applicable if the shipment arrives before the stipulated deadlines and will bill exhibitor as per outlay plus 10% reimbursement fee.

A late arrival surcharge of 30% (based on basic handling rate) will be applicable if the shipment arrives after the stipulated deadlines.

In the event of late arrivals, APT will make all reasonable efforts to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site.

13) Heavy-lift Surcharges

Our tariff for sea freight and air freight consignments is applicable for exhibits not exceeding 3,000 kg per package or any dimension exceeding L3.0m x W2.2m x H2.2m. Heavy and over-size exhibits will be incurred additional charges, will depends on the detailed weight & dimension of equipment to quote individually.

* Please contact us for a separate quotation if any of your exhibits exceed a weight of 3,000 kg or a dimension of 3.0m (L) x 2.2m (W) x 2.2m (H).

14) Valuable or Dangerous Cargo

Exhibitors have to send us a specific form with company letterhead for valuable (cargo value exceeding USD1,000.00 per kg gross weight) and dangerous cargo. The completed forms should reach us before shipment dispatched, relevant charges will be quoted upon request.

15) Printed / Publicity Materials Restrictions

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All exhibitors are advised that all promotional materials to be imported or giveaways during the exhibition must not indicate or deem to indicate that Tibet or Taiwan is a Country such as 'ROC'.

If any books/magazines with ISBN or ISSN (bar) code, it could not be imported under the show but through a book trader agent instead, which will cost additional 12% on CIF value, min. USD 480.00/shipment.

Films/ slides/ video tapes/ CDs, VCDs, DVDs/ USB disk with data or contents are not allowed display, distribution & consume during the show, so please DO NOT send any above media items with shipment. APT will not take any responsibility of the shipment detained/delayed due to lack of media products import license.

In addition, exhibitors are advised that brochures, giveaways and souvenirs are subject to import duties as assessed by the Chinese Customs which must be payable on entry. The import of drinks, cigarettes and foodstuff to exhibitions not related with food & beverage are restricted.

16) Hire of Labor and Additional Services

Our rates include unpacking and repacking on-site during normal work hours. If exhibitor requires additional labor, please contact APT for a quotation.

For additional services not listed above, an individual quotation will be given upon receipt of specific requirements.

17) Additional Charges

Above rates exclude: insurance coverage, any additional services not listed above, Customs and CIQ inspection fee, overtime handling after working hours on normal working days (09:00 - 18:00 every Monday to Friday), overtime storage due in pier, airport terminal / Freight Forwarder's warehouse, seaport/airport storage charges and removal charges due to late receipt of negotiable shipping documents, container grounding / lifting at show site, container storage at show site, any duty / tax payable to the Chinese government and endorsement of relevant government departments, which will be charged at cost plus 10% reimbursement fee.

The above charges are based on USD currency, the exchange rate will change based on actual bank exchange rate from Bank of China.

18) Remarks

For details of shipping instructions, please contact APT and TWI for the full version Official Shipping Manual.